

# White Hat Ceremony - Reservation Form



<b>Ceremony Date (Day, Month, Year)</b>	<b>Airline &amp; Flight No.</b>
<b>Arriving from</b>	<b>Time</b>

<b>Person(s) meeting arriving passenger(s)</b>
<b>Phone number where you can be contacted on the Ceremony day</b>

<b>Passenger name(s) for certificate(s)</b>

**Please check:**

I will recognize the arriving passenger(s)

Please provide a name sign for the arriving passenger(s)

<b>Additional information about the arriving passenger(s) ie. First time to Canada, etc.</b>

<b>Hat(s) - Please indicate how you will be purchasing.</b> NOTE: If you are purchasing hat(s) through Riley & McCormick at the airport, please have hat(s) ordered and paid for within 48 hours of returning this reservation form.

<b>Person(s) requesting White Hat Ceremony</b>		
<b>Company name if applicable</b>		<b>Home Phone</b>
<b>Email</b>	<b>Bus. Phone</b>	<b>Cell</b>

**Please Note:**

White Hat Ceremonies are subject to volunteer availability

White Hat Ceremonies may be cancelled and/or postponed in cases of late arriving flights and/or inclement weather

## White Hat Ceremony Instructions

1. Complete the WHC –Reservation form (attached).
    - \*\*\*Be sure to include the flight number, date and name of White Hat recipient(s)
    - \*\*\*Please submit as soon as possible (at least 48 hours in advance).
  2. Hat(s) - You will need to purchase a **white cowboy hat** for the ceremony. There are three options available to you:
    - a) **Riley and McCormick** at the Airport.
      - Once you order and pay for the hat(s) –let us know and we will pick it up.
      - Felt hat - approx \$48; straw hat - approx \$20.
      - Phone number: 403 250 8830, Hours 7 a.m. - 9 p.m.
    - b) **Smithbilt Hats**, since 1919 Calgary's official White Stetson manufacturer.
      - \$25 for the Canvas hat
      - \$85 for the White Wool Felt hat
      - \$225 for the White Fur Felt Hat
      - Phone: 403 244 9131 Fax: 403 228 2522 Toll Free: 1 800 661 1354
      - [www.smithbilthats.com](http://www.smithbilthats.com)
      - Hours: Monday - Friday 8 a.m. - 5 p.m.
    - c) **OR**, You may bring a **new white** hat with you. (Please note - due to the integrity and history of the program, it must be a white cowboy hat. Unfortunately, if the hat is not **new** and **white** we will be unable to perform the ceremony).
- \*\*\***Please be sure to indicate how you will purchase the hat(s) on reservation form**
3. On ceremony day, a White Hat Volunteer will meet you at the designated arrival area for the flight.
  4. When the recipient(s) arrive(s), you take a moment to say hello, then our White Hat Volunteers will perform the ceremony. It is very light and fun - a wonderful way to welcome visitors to Calgary.
  5. If you would like to proceed with a White Hat Ceremony, please complete the attached reservation form and submit at your earliest convenience.
  6. Please note, White Hat Ceremonies are generally performed between 9 a.m. - 8 p.m.

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- White Hat Ceremonies may be cancelled and/or postponed in cases of late arriving flights and/or inclement weather

Please let us know if you require additional information or have any questions.

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